

MINUTES OF SPECIAL MEETING

The following is a summary of the actions taken at the Heritage Greens Community Development District (CDD) Board of Supervisors meeting.

HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of the Heritage Greens CDD was held June 03, 2019 at 6:00 p.m. at the Heritage Greens Community Center at 2215 Heritage Greens Drive in Naples, Florida.

Present and constituting a quorum:

Dorothy Thompson	Chair
John Shelton	Vice Chair
Barbara Pitts	Assistant Secretary
Leigh Connor	Assistant Secretary
Dale Meszaros	Assistant Secretary

Also present were:

Calvin Teague Residents	District Manager
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

After reciting the Pledge of Allegiance, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Approval of the Agenda

The Agenda was amended to add 6. Envera, 7. Cleanup and 8. Center Island.

On MOTION by Chair Thompson, seconded by Supervisor Connor, with all in favor, the Agenda was approved as amended.
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FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FIFTH ORDER OF BUSINESS

Front Sign Replacement Proposals

The Board discussed estimates from Lykins Signtek, Lee Designs and SWFL Signs LLC. The Board was pleased with the Lykins Signtek estimate regarding the design and cost. It was discussed that the Lykins Signtek estimate did not include the cost for the electrical work, so the Board agreed the total cost should not exceed \$16,500 including the electrical work.

On MOTION by Chair Thompson, seconded by Vice Chair Shelton, with all in favor, the estimate from Lykins Signtek is accepted for a not to exceed amount of \$16,500 including the electric work.

A. Signtek

Discussed under Fifth Order of Business.

B. Lee Designs

Discussed under Fifth Order of Business.

C. SWFL Signs LLC.

Discussed under Fifth Order of Business.

SIXTH ORDER OF BUSINESS

Envera

At the last meeting the Board had agreed everyone who got gate cards going back to January of this year would receive a refund as the gate cards are not usable with the Envera system. The District Manager discussed difficulties in tracking when a resident purchased a gate card to give refunds. It was commented that looking at deposit slips would be helpful for this task. The Board asked that the District Manager send a letter to the residents of Heritage Greens CDD regarding refunding gate cards. It was discussed that including a link for information on the new system should be included in the letter as well as a start date for the new system.

There was an update that Comcast came today, so there is officially internet available. Comcast suggested a back up battery for the internet system in case something happens. There was no decision made on this at this time.

The windows for the guardhouse are set to be tinted Thursday at noon. A Board member is going to meet with the individual and inspect the work as well as give payment to the contractor.

The Board was wondering when the guardhouse air conditioner was last given maintenance, as it smells musty. The Board asked that the air conditioner get looked at.

SEVENTH ORDER OF BUSINESS

Cleanup

The trees between the Heritage Greens wall and the school fence need to be trimmed back, bushes need to be trimmed and debris needs to be cleaned up. Supervisor Pitts presented an estimate for \$729 for this work to be done. It was discussed that the HOA oversees landscaping, so this will be sent over to the HOA to handle. The Board discussed helping the HOA financially on this project if they don't have the money available in their budget. The Board also discussed paying for plants from Fields of Green to be planted in front of the new fence for a not to exceed amount of \$500. The Board is going to communicate with the HOA about these two projects.

On MOTION by Chair Thompson, seconded by Supervisor Pitts, with all in favor, the Board approves a not to exceed amount of \$500 for plants in front of the new fence as well as \$729 for cleanup between the Heritage Greens wall and the school fence.

EIGHTH ORDER OF BUSINESS

Center Island

Chair Thompson presented the Board with a quote for three big pots for consideration where the fountain used to be in the center island. After discussion the Board approved a not to exceed amount of \$2,500 for the pots and plants.

On MOTION by Supervisor Pitts, seconded by Vice Chair Shelton, with all in favor, the Board approves a not to exceed amount of \$2,500 for three large pots for the center island.

NINTH ORDER OF BUSINESS

Supervisor's Requests and/or Comments

Supervisor Licht had a question regarding a renter that is not maintaining the home they are renting. Supervisor Shelton commented that the HOA sends the letters regarding property maintenance to homeowners rather than renters, as that is not a renter's responsibility unless the homeowner states otherwise in the lease. If a homeowner does not fix the issue in a certain amount of time, they get fined.

Chair Thompson commented that she will be out of the country on vacation and unable to make it to the June 17th regular meeting. The Board decided to cancel the June 17th meeting if nothing important comes up that needs to be addressed.

TENTH ORDER OF BUSINESS

Audience Comments (Limited to 3 per speaker)

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business the meeting is adjourned.

On MOTION by Supervisor Meszaros,
seconded by Supervisor Pitts, with all in favor,
the meeting was adjourned at 7:24 p.m.

Next Meeting: June 17, 2019 at 6:00 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair